



218-751-4630 or 1-800-332-7161  
 PO BOX 579, Bemidji, MN 56619



# Verification of Income & Expenses

Applicant Name: \_\_\_\_\_ Household Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Your application for Energy Assistance did not show enough income to pay your monthly bills. Please complete this form to tell us how your living expenses were paid for the month of: \_\_\_\_\_

**IMPORTANT: Your application may be denied if you do not complete this form.**

## List your monthly bills:

Bill	Monthly amount	Bill	Monthly amount
Rent/Mortgage		Car Payment/Insurance	
Food		Gas	
Heat		Cable/Internet	
Electric		Personal Items	
Phone/Cell		Other Expenses	

**How have you paid your monthly bills?** If you have not, please explain.

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If someone helped pay your bills in the month listed above, list their name below:

Name: \_\_\_\_\_ Gift. Total: \$ \_\_\_\_\_  
 Name: \_\_\_\_\_ Loan. Total: \$ \_\_\_\_\_

**Do you live with a friend or relative?**  Yes  No

If Yes, list name and phone number:

## During the month listed above, did anyone living in your home have these sources of income?

Check all that apply and **send proof with this form**:

- Full-time job  Part-time job  Self-employed  Workers Compensation  Unemployment  Social Security/SSI  Annuity Payments  Pension  Tribal Payments  Rental Income  County/Government Program  Working for cash (regular income)  Other \_\_\_\_\_

Check all that apply: (no proof required)

- Emergency or Housing Assistance  Child Support  Earned Income Credit  Savings  Home Equity Loan  Other Loans  Credit Card  Insurance Benefits

## For unemployed household members:

Name \_\_\_\_\_ Last date worked: \_\_\_\_\_  
 Name \_\_\_\_\_ Last date worked: \_\_\_\_\_

Payments made by others to provide support for your household are considered income.

By signing this form, I affirm that I believe these facts are accurate and true. I give the local EAP Service Provider my permission to verify this information. I may be held civilly or criminally liable under federal or state law for knowingly making false or fraudulent statements.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_