BI-CAP

Helping People. Changing Lives. Building Community.

Serving Beltrami and Cass Counties

BI-CAP Head Start: Prenatal to Five Annual Report

07-01-2025 to 6-30-2026

This Annual Report to the Public is distributed to the BI-CAP Policy Council, BI-CAP Board of Directors, enrolled Head Start families, BI-CAP Head Start Staff, and all community partners. The Annual Report is available as a hard copy or e-document and posted on the bicap.org website. It is available upon request.

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Required by Head Start Act 644

	Head Start	Early Head Start
Number of children and families served, the average percent of monthly enrollment and the percent of eligible children served. Source: PIR data 	**Federal funded enrollment:** Head Start **142** **153** children and **144** families (**cumulative total)** The average monthly enrollment was **99%** 98% of children were categorically eligible **Of the children served** 10- below 100% poverty 4- 101%-130% of poverty 0 - were over-income 103- Public Assistance 10- Foster Care 16- homeless children	**Federal & State funded enrollment:** Early Head Start **60** **79** children and pregnant women and **61** families. (**cumulative total)** The average monthly enrollment was **99%** 98% of Children were categorically eligible **Of the children served** 4- below 100% poverty 1 -101%-130% of poverty 0 -were over-income. 52 -Public Assistance 2- Foster Care 19 - homeless children

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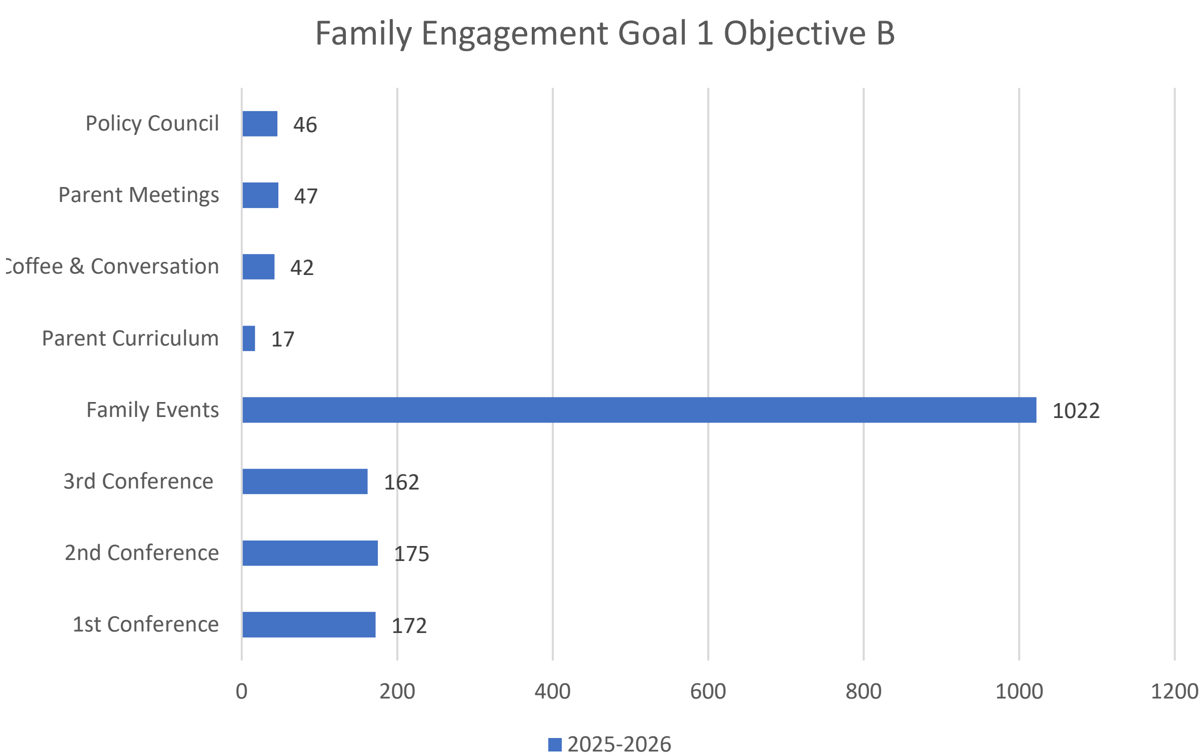
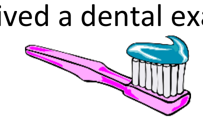
<u>Parent Involvement:</u>

Parents participated in Policy Council, parent meetings, family/child events, parent/teacher conferences, Self-Assessment, Minnesota Head Start Association Meetings and trainings, and Positive Solutions for Families. Staff reached parents and children through a wide variety of technology supports. *Source: End of Year Reports*



Number of enrolled children that received medical and dental exams. *Source: PIR data*	**Head Start** **89** of children received a medical exam and **75** received a dental exam. 	**Early Head Start** 28 of children received a medical exam and **30** received a dental exam. 

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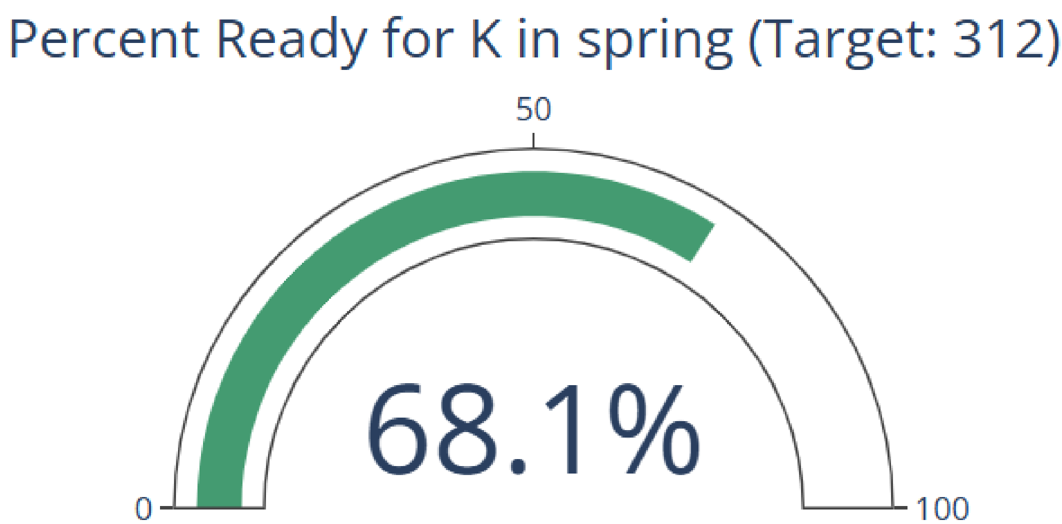
BI-CAP Head Start collaborates with local school districts and parents/guardians to best prepare children for kindergarten. The Head Start program uses The Creative Curriculum and TS Gold as the assessment tool. Early Head Start uses Creative Curriculum and TS Gold as the assessment tool. Staff conduct 2 parent conferences and 2 home visits throughout the program year to discuss children's progress and needs. Transitions between BI-CAP and school districts are coordinated to ensure the proper paperwork is completed and the family's transition is a smooth as possible.



The TS Gold target score for a child to be ready for kindergarten is 312.

- Of our 4-year old's 68.1% are showing Kindergarten ready, this is above our goal to have 60% of children K ready, this was a slight decrease from our 4-year-olds last year.
- 76% of our 3-year-olds are meeting their Spring target scores.

Trends identified:

- *The children in our program are at or above the state averages for 2, 3 and 4-year-old categories telling us that the more years a child attends programming the better their outcome.
- *This program year we have started a strong focus on Social Emotional Learning and Conscious Discipline due to specific needs for children. Based on our SE scores we are at, above or just slightly below.

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The most recent audit was completed by Bergan KDV for fiscal year ending September 30, 2025. Our agency is rated as a ***low-risk*** auditee.

FEDERAL Head Start/Early Head Start

Line Item	Budget	Expenditures
Personnel	$2,478,086	$2,459,706
Fringe	$847,176	$847,099
Travel	$44,615	$44,615
Equipment	0	0
Supplies	$106,329	$105,780
Contractual	$74,483	$73,795
Other	$555,374	$575,069
Total	$4,106,063	$4,106,063.00
In-Kind/Non-Federal Share	$1,026,516	$1,201,785

STATE DCYF Head Start

Line Item	Budget	Expenditures
Salary & Fringe	$624,811	$624,811
Office Expenses	$72,476	$72,476
Travel/Transportation	$4,940	$44,940
Program Expenses	$7,829	$7,829
Equipment	0	0
Staff Development	$4,576	$4,576
Other	$4,144	$4,144
Contracted Service	$39,366	$39,366
Total	**$758,142**	**758,142**

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Funding Sources	
Title	**amount**
OHS Federal	$5,307,848
DCYF State	$758,142
DCYF-Early Learning Scholarship Pathway 2	$150,000
DCYF- Early Learning Scholarships Pathway 1	$287,048
Great Start Comp Support	$133,628
CACFP	$127,950
Private Donation	$11,000
Other	$24,314
MN Deer Hunter's Association	$500

Total Funding for 2025-26

$6,799,929